

HOLLINGTON PARISH COUNCIL

To: The Chair and Members of Hollington Parish Council

You are hereby summoned to attend the Annual Meeting of Hollington Parish Council, to be held:

On: 7:30 pm on Monday 18th May 2026

At: The Red Lion Public House, Main Street, Hollington

Yours sincerely,

Peter Bambury
Clerk to the Parish Council

AGENDA

1. To receive apologies for absence

2. Declaration of Members' interests

To receive declarations of disclosable pecuniary interests and personal and prejudicial interest from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (sections 30 – 33). Also, to consider any previously notified applications for dispensation of such declarations in accordance with section 33 of the Act.

3. Election of Officers

- (a) Chair
- (b) Vice Chair
- (c) Representative to Sir Robert Coke's Almshouses
- (d) Signing of Declaration of Acceptance forms

4. Public Speaking

A period of not more than 10 minutes will be made available for members of the public to comment or ask questions on Parish Council matters.

If the Police Liaison Officer, a County Council or District Council Member is in attendance, members of the public will be given the opportunity to raise any relevant matter. Discussion of Police matters will be restricted to matters relevant to the parish of Hollington.

5. Previous minutes

To approve the Minutes of the Ordinary Parish Council Meeting held on 16th March 2026

6. Exclusion of the public

To determine which items of the agenda should be taken with the public excluded.

If the Council decides to exclude the public, the following resolution will be made:

“That in view of the specific nature of the business about to be transacted the Council considers, in the public interest, that the press and public be temporarily excluded, and they are therefore instructed to withdraw”

7. Update on matters arising from previous meetings

- (a) Speed Indicator Signs
- (b) Village road and name signs
- (c) Chicken Farm
- (d) Anti-litter signage
- (e) Damaged local footbridge

8. Biodiversity and Nature Action Planning

To receive latest report

9. Biodiversity Group funding

To ratify the ringfencing of the funds of the former Social Committee for future use by the Biodiversity Group.

10. Fire hydrants

To review availability and arrangements

11. Public Liability Insurance renewal

To authorise renewal of the existing policy and payment of the invoice received for £214.00

12. Finance

- (a) Finance Management Report (previously circulated)
- (b) Notification of payments made since last meeting
 - (i) 17/03/2026 Lloyds Bank £4.25
 - (ii) 26/03/2026 Libra Business Essentials £79.92
 - (iii) 01/04/2026 C Ward £28.00
 - (iv) 01/04/2026 C Ward £32.84
 - (v) 01/04/2026 Clerk salary – March £64.40
 - (vi) 01/04/2026 HMRC PAYE – March £16.00
 - (vii) 20/04/2026 Lloyds Bank £4.25
 - (viii) 12/05/2026 Clerk salary – April £64.40
 - (ix) 12/05/2026 HMRC PAYE – April £16.00
- (c) Notification of income received since last meeting
 - (i) DDDC – precept payment £2730.00
- (d) To receive and consider the 2026-27 report of the Parish Council’s internal auditor
- (e) AGAR
 - (i) To determine whether the Parish Council, as a smaller authority, wishes to claim exemption from a 2026-27 limited assurance review
 - (ii) To approve the Parish Council’s 2026-27 Annual Governance Statement
 - (iii) To approve the Parish Council’s 2026-27 Accounting Statements
 - (iv) To sign all relevant AGAR documents prior to publication

13. Other business agreed by the Chair

14. Date of next meeting